

Hunter College of the City University of New York - Office of the Registrar
DEGREE AUDIT APPLICATION FORM (DAAF)
Master of Science in Education
Literacy Education 31-37 Credits

Last _____ First _____ Middle _____
Name on diploma will be printed as it appears on academic transcript (record).

ID No -- Last semester of attendance (FILL IN YEAR) Summer _____ Fall _____ Spring _____

Telephone Hm () _____ Wk () _____ Email _____

Address _____

- PLEASE PRINT LEGIBLY IN **BLUE OR BLACK INK ONLY.**
- **INCOMPLETE DAAFS WILL BE RETURNED TO THE STUDENT.**
- **YOU MUST BE REGISTERED FOR THE SEMESTER IN WHICH YOU GRADUATE. IF YOU ARE NOT REGISTERED FOR ANY COURSES YOU MUST REGISTER FOR MAINTENANCE OF MATRICULATION (MAM) AT THE OASIS. THERE ARE ABSOLUTELY NO WAIVERS OF THIS REQUIREMENT. CONSULT THE OFFICE OF THE BURSAR FOR TUITION AND FEE INFORMATION.**
- **IF YOU HAVE ANY GRADES ON APPEAL, YOU MUST NOTIFY THE DEGREE AUDIT DIVISION BEFORE THE DATE OF GRADUATION.**
- **NO** CHANGES TO YOUR RECORD WILL BE MADE AFTER GRADUATION HAS BEEN POSTED.
- **IF YOUR GRADUATION IS CANCELLED, YOU MUST REAPPLY AND SUBMIT A NEW DAAF, SIGNED BY YOUR PROGRAM ADVISOR/COORDINATOR, IN THE BEGINNING OF THE SEMESTER IN WHICH YOU WILL HAVE MET DEGREE REQUIREMENTS. SEE ACADEMIC CALENDAR FOR DEADLINES.**

List All Courses Not Being Used Toward Degree

Course Prefix & Number	Course Title	Credits	Semester (Circle One)			Year Taken
			Fall	Spring	Summer	

Courses used to meet Admissions Condition(s)

Course Prefix & Number	Course Title	Credits	Semester (Circle One)			Year Taken
			Fall	Spring	Summer	

I certify that the student mentioned herein, upon successful completion of the courses listed on the reverse, will have satisfied the departmental requirements and is recommended for the degree of Master of Science in Education.

Office of Educational Services (Rm 1000W) Signature _____ Date _____
OES Name (Please Print) _____
E-mail address _____

OES Stamp

THIS AUDIT IS NOT OFFICIAL UNTIL APPROVED BY THE OFFICE OF THE REGISTRAR, DEGREE AUDIT DIVISION.

Student's Signature _____ Date _____

Please Turn Over And Complete Specialization Section

Course Prefix & Number	Course Title	Credits	Semester (Circle One)	Year Taken
ECC 704FW	Language and Literacy in Early Childhood Education: Birth through 2 nd Grade	3	Fall Spring Summer	
EDLIT 732	Children's Literature	3	Fall Spring Summer	
EDLIT 733	Theories and Process of Teaching Writing: Pre-K through Grade 6	3	Fall Spring Summer	
EDLIT 735	Instructional Approaches to Literacy: K through Grade 6	3	Fall Spring Summer	
EDLIT 730	Language, Literacy and Learning in School Contexts: Grade 1 through 6	3	Fall Spring Summer	
EDLIT 731	Literacy Assessment: Grade 2 through Grade 6	3	Fall Spring Summer	
EDLIT 734	Literacies within the Discipline: Grade 2 through Grade 6	3	Fall Spring Summer	
EDLIT 736	Diagnosis of Reading Difficulties	3	Fall Spring Summer	
EDLIT 737	Practicum in Remedial Reading (Grade of B or better)	3	Fall Spring Summer	
EDLIT 738	Literacy Programs: Organization and Resources	3	Fall Spring Summer	
EDLIT 739.01	Delays in Early Language Literacy Development in Young Children with Special Needs	1	Fall Spring Summer	
EDLIT 739.02	Special Needs Issues in Literacies within the Curriculum	1	Fall Spring Summer	
EDLIT 739.03	Adaptations and Modifications in Approaches to Literacy for Students with Special Needs	1	Fall Spring Summer	
EDLIT 740	Leadership in Literacy	3	Fall Spring Summer	
EDLIT 742	Practicum in Literacy (Grade of B or better)	1	Fall Spring Summer	

*Unless noted otherwise, students must receive a grade of B- or better in literacy courses.

Additional Requirements for the Degree	Date Completed	Expected Date of Completion
Professional Teaching Portfolio (for students who matriculated after Sp 03) see note below		

*******A separate memorandum for any language exams, comprehensive exams, proof of thesis completion, waivers, exemptions and/or substitutions of required courses must be submitted to the Records Division, in Room 217 Hunter North.*******

* * * * * **For Office Use Only** * * * * *

Credits required	31-37	Admissions Condition		GPA index (must be 3.0 or above)	
Credits in progress		Non-matric credits (under B)		Incomplete letter sent (Initials & Date)	
Comprehensive Exam	N/A	Condition credits		Eligible to graduate if current term completed (Initials & Date)	
Professional Teaching Portfolio (for students who matriculated after Sp 03)		Out of Date credits		Degree Posted (Initials & Date)	
Language Exam	N/A	Undergraduate credits		Graduation Term	