

Spring 2009 Registration and Payment Information Official Notice

REGISTRATION SCHEDULE

Students must register online. Access to the online registration system is based on appointments. Appointments are posted on eSIMS with the exception of new freshmen. New freshmen will receive an appointment at their advisement session.

Access eSIMS at: <http://www.cuny.edu>. Students can register from 6am - 3am daily until the registration period ends except for the first day of registration when it opens at 9am.

For the schedule of classes and registration information, visit the Registrar's Office online at <http://registrar.hunter.cuny.edu>.

| Classification | If you register ... | Payment must be received by... |
|--|--|--------------------------------|
| Degree Students | | |
| All Degree Students | December 1 – December 10, 2008 | January 5, 2009 |
| New Transfer Students | January 12, 2009 | January 20, 2009 |
| All Degree Students (including new freshmen and transfers) | January 13 – January 16, 2009 | January 20, 2009 |
| Re-registration for cancelled students | January 14 – January 16, 2009 | January 20, 2009 |
| Non-Degree (Undergraduate) & Non-Matriculated (Graduate) Students | | |
| Graduate Non-Matriculated Students | January 12 – January 16, 2009 | January 20, 2009 |
| Undergraduate Non-Degree Students | January 15 – January 16, 2009 | January 20, 2009 |
| Senior Citizen Auditors (no late fee) | January 27, 2009 | February 5, 2009 |
| Late Registration (\$25.00 late registration fee) | | |
| For students registering for the first time on or after the 1 st day of the semester. | | |
| All Students | January 26 – 28, 2009 | February 5, 2009 |
| Change of Program* (\$18.00 fee applied to total transactions per day) | | |
| For students who are already registered for the semester and who are changing their schedule. | | |
| All Students | January 26 – 28, 2009 | February 5, 2009 |
| Schedule Adjustment* (\$18.00 fee applied to total transactions per day) | | |
| For students who are already registered for the semester and who are changing their schedule. | | |
| The department must post permission to the student's record | January 29 – February 4, 2009 At the discretion of the academic department / instructor.* | February 5, 2009 |

PAYMENT INFORMATION

VIEW AND PAY YOUR BILL

Log on to eSIMS at <http://www.cuny.edu> select eSIMS.

The College does not mail a paper bill unless requested by the student. To request a paper bill, email bursarbill@hunter.cuny.edu. The bill will be sent to your address on record at Hunter College. The College is not responsible for students who are cancelled because they did not receive their paper bill in the mail.

ACCEPTABLE FORMS OF PAYMENT

- Cash, Personal Check, Money Order
- Credit Card (Mastercard, American Express, Discover) *Online Only*
- EFT (Electronic Funds Transfer) *Online Only*
- Approved TuitionPay Payment Plan (www.tuitionpay.com or call 1-866-267-CUNY)
- Confirmed on eSIMS Third-Party Payment Vouchers, waivers and scholarships

REGISTRATION CANCELLATION POLICY

- To avoid cancellation of your registration, your payment for tuition and fees must be received by the specified due dates.
- If your registration is cancelled for non-payment, you may re-register during a later registration period. Course cancellation is reflected on eSIMS several days after cancellation. Check the schedule for when you can re-register.

ENROLLMENT POLICY

- You may not attend any class for which you are not officially registered.
- You are not considered officially registered until payment is received.
- Some courses require attendance during the first week of classes.

REFUND DATES

- | | |
|-----------------------------|-------------------|
| • Last Day for 100% refund | January 25, 2009 |
| • First Day of the Semester | January 26, 2009 |
| • Last Day for 75% refund | February 1, 2009 |
| • Last Day for 50% refund | February 8, 2009 |
| • Last Day for 25% refund | February 15, 2009 |

* Avoid additional charges. Use the “**Replace**” feature when switching classes.