

# Winter 2010 Registration and Payment Information

## Official Notice

### REGISTRATION INFORMATION

Students must register online. Access to the online registration system is based on appointments. Appointments are posted on eSIMS.

Access the CUNY Portal at: <http://www.cuny.edu> and select eSIMS. Students can register from 6am - 3am daily until the registration period ends except for the first day of each registration cycle when it opens at 9am.

For the schedule of classes and registration information, visit the Registrar's Office online at <http://registrar.hunter.cuny.edu>.

If you register ...	Payment must be received by...	Notes
<b>Registration</b>		
October 21 – December 9	December 10	
<b>Late Registration (\$25.00 late registration fee)</b> For students registering for the first time on or after the 1 <sup>st</sup> day of the semester. <b>Change of Program* (\$18.00 fee applied to total transactions per day)</b> For students who are already registered for the semester and who are changing their schedule.		
January 4 – 5	January 10	
<b>REGISTRATION APPOINTMENTS BEGIN...</b>		
Degree Students: October 21		
Non Matriculated (Graduate): October 23		
Non Degree (Undergraduate): October 29		

### PAYMENT INFORMATION

#### VIEW AND PAY YOUR BILL

Log on to the CUNY Portal at <http://www.cuny.edu> and select eSIMS.

**The College does not mail a paper bill unless requested by the student.**

To request a paper bill, email [bursarbill@hunter.cuny.edu](mailto:bursarbill@hunter.cuny.edu). The bill will be sent to your address on record at Hunter College. The College is not responsible for students who are cancelled because they did not receive their paper bill in the mail.

#### ACCEPTABLE FORMS OF PAYMENT

- Cash, Personal Check, Money Order
- Credit Card (Mastercard, American Express, Discover) ***Online Only***
- EFT (Electronic Funds Transfer) ***Online Only***
- Confirmed on eSIMS Third-Party Payment Vouchers, Waivers and Scholarships

#### REGISTRATION CANCELLATION POLICY

- To avoid cancellation of your registration, your payment for tuition and fees must be received by the specified due dates.
- If your registration is cancelled for non-payment, you may re-register during a later registration period. Course cancellation is reflected on eSIMS several days after cancellation.

#### ENROLLMENT POLICY

- You may not attend any class for which you are not officially registered.
- You are not considered officially registered until payment is received.
- Some departments do not allow students to enroll in a course after the first week of classes.

#### REFUND DATES

- |                                    |                  |
|------------------------------------|------------------|
| • Last Day for 100% refund         | January 3        |
| • <b>First Day of the Semester</b> | <b>January 4</b> |
| • Last Day for 50% refund          | January 6        |
| • Last Day for 25% refund          | January 10       |

\* Avoid additional charges. Use the "Replace" feature when switching classes.

\*\* Some courses have alternate beginning and end dates. Check the Schedule of Classes for details. <http://registrar.hunter.cuny.edu>