

HUNTER

The City University of New York

OFFICE OF THE REGISTRAR • 695 PARK AVENUE/ROOM 217HN • NEW YORK, NY 10021
DEGREE AUDIT DIVISION

DIPLOMA MAILER

PLEASE COMPLETE AS FOLLOWS IF YOU WISH TO HAVE YOUR ORIGINAL DIPLOMA MAILED.

STATEMENT: I ACCEPT RESPONSIBILITY FOR THE CONDITION IN WHICH MY DIPLOMA WILL BE RECEIVED, PROVIDED REASONABLE CARE HAS BEEN TAKEN IN MAILING THE DOCUMENT.

FEES: POSTAGE STAMPS ARE REQUIRED (SEE CHART BELOW). NO ADDITIONAL FEE IS REQUIRED.

PROOF OF IDENTIFICATION : ATTACH A COPY OF PHOTO ID – DRIVER/NON-DRIVER’S LICENSE, PASSPORT, HUNTER COLLEGE ID, ETC.

POSTAGE RATES

MAILING ZONES	POSTAGE
DOMESTIC U.S./ ALL U.S. TERRITORIES	\$1.30
ALL INTERNATIONAL TERRITORIES	\$3.30
COURIER SERVICE – FEDERAL EXPRESS, UPS, PRIORITY EXPRESS MAIL, ETC.	PREPAID

SIGNATURE OF ALUMNUS

DATE

NAME(AS STATED ON HUNTER RECORD) LAST, FIRST, MIDDLE

SOCIAL SECURITY NUMBER

E-MAIL ADDRESS

DEGREE AWARDED

YEAR DEGREE AWARDED

MAILING ADDRESS:

NAME _____

ADDRESS _____

CITY, STATE, ZIP _____

STOP	
DATE MAILED	INITIALS